

Society of American Archivists Workshop
Managing Electronic Records in Archives and Special Collections
Bibliography
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Selections from *Campus Case Studies*. SAA

<http://www.archivists.org/publications/epubs/CampusCaseStudies/casestudies.asp>

- Case 2: [Defining and Formalizing a Procedure for Archiving the Digital Version of the Schedule of Classes at the University of Michigan](#)
- Case 4: [University Committee and Planning Records in the Digital Age](#)
- Case 6: [Managing Public Affairs Records in the Digital Age](#)
- Case 9: [Survey of the University of Pittsburgh and Association of American Universities' Websites and Physical Holdings](#)
- Case 13: [On the Development of the University of Michigan Web Archives: Archival Principles and Strategies](#)

Pearce-Moses, R. & Davis, S. (2007) *New Skills for the Digital Era*. SAA

<http://www.archivists.org/publications/proceedings/NewSkillsForADigitalEra.pdf>

- "Guarding the Guards: Archiving the Electronic Records of Hypertext Author Michael Joyce," available at;
http://www.lib.az.us/diggovt/documents/pdf/4_Stollar_Kiehne.pdf

WEBSITES CITED IN THE WORKSHOP

- Digital Curation Services, Bentley Historical Library, University of Michigan,
<http://www.bentley.umich.edu/dchome.php>
- MDUD
<http://www.ils.unc.edu/digitaldesktop/>
- Duke University Email and Electronic Records Guidelines
<http://library.duke.edu/uarchives/about/records-management/email.html>
- InterPARES
<http://www.gseis.ucla.edu/~us-inter pares/>
- LOCKSS
<http://www.lockss.org/lockss/Home>

- Fedora and the Preservation of University Records.
<http://dca.lib.tufts.edu/features/nhprc/index.html>
- DukeSpace
<http://dukespace.lib.duke.edu/dspace/>
- Practical E-Records
<http://e-records.chrisprom.com>

SUGGESTED READINGS

- CDL Digital Preservation Glossary
<http://www.cdlib.org/inside/diglib/glossary/?field=glossary&action=search&query=preservation>
- Davis, S. (2008 Spring/Summer) Electronic Records Planning in “Collecting” Repositories. *American Archivist*, 71, 167-189
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INSTITUTIONAL REPOSITORIES

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<http://www.arl.org/spec/SPEC292web.pdf>
- CDL Digital Preservation Repository
<http://www.cdlib.org/inside/projects/preservation/dpr/index.html>
- DSpace.org. <http://www.dspace.org/>
- Fedora. <http://www.fedora.info/>

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- Lynch, C. (2003). Institutional Repositories: Essential Infrastructure for Scholarship in the Digital Age. *ARL Bimonthly Report*, 226. <http://www.arl.org/newsltr/226/ir.html>
- RLG (2002). *Trusted Digital Repositories: Attributes and Responsibilities*. <http://www.oclc.org/programs/ourwork/past/trustedrep/repositories.pdf>

WEB AND ARCHIVING TOOLS

- Archive It: Internet Archives web archiving service
<http://www.archive-it.org/>
- DROID (Digital Record Object Identification)
http://sourceforge.net/apps/mediawiki/droid/index.php?title=Main_Page
- Duke Data Accessioner
<http://library.duke.edu/uarchives/about/tools/data-accessioner.html>
- File Information Tool Set (FITS)
<http://code.google.com/p/fits/>
- Forensics Toolkit (FTK) Imager
<http://accessdata.com/support/adownloads>
- Heritrix
<http://crawler.archive.org/>
- HTTrack
<http://www.httrack.com/>
- Internet Archive
<http://www.archive.org/>
- OCLC Digital Archive
<http://www.oclc.org/digitalarchive/default.htm>
- PADI Preserving Access to Digital Information
National Library of Australia
<http://www.nla.gov.au/padi/>
- Quick View Plus
http://www.avantstar.com/Products/Quick_View_Plus/G_QVP